

T-3
OEM 8-1

17 Aug 1982

MEMORANDUM FOR: Chief, Archives and Records Center

FROM:

[redacted]
Records Management Officer, OL

STAT

SUBJECT:

Authorization for Signatures and Telephoning
Priority Requests

REFERENCES:

- A. Memo dtd 22 Dec 81 to [redacted] fm C/AERC,
Subj: Authorization Signatures
- B. Memo dtd 23 Feb 82 to C/AERC fm RMO/OL, Subj:
Authorization for Telephoning Priority Requests
(OL 2 0806)

STAT

Please make the following change to your records for Office of
Logistics employees authorized to sign Records Retirement Requests (140's)
and/or Vital Records Disposition Slip forms (620's) in my absence, and
also to the list of employees authorized to call for priority records and
service from the Archives and Records Center:

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	<u>Name</u>	<u>Office</u>	<u>Extension</u>
DELETE:	[redacted]	OL/HO/R&SB	[redacted]
ADD:	[redacted]	OL/HO/R&SB	[redacted]

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Distribution:

- 0 - Adse
- 1 - OL Official
- 1 - D/L Reader

OL/HO/R&SB:

(17 Aug 82)

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OL 2 3737